

Adopted

**Town of New Boston
Selectmen's Meeting
December 2, 2013**

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

No members of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00M beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

None.

D. OLD BUSINESS:

Item 1: Adoption of the Public and Non-Public Minutes of November 18, 2013 and Special Meeting of November 1, 2013: The Selectmen reviewed the public and non-public minutes of the November 18, 2013 meeting. Dwight moved that the minutes be adopted as presented. Rodney seconded the motion. All were in favor. 3-0 The Selectmen reviewed the public minutes of the November 1, 2013 meeting. Rodney moved that the minutes be adopted as presented. Dwight seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 2: Review of YTD Expenses and Revenues: Peter reported the budget is looking good overall. No budgets are overspent but some lines will be completely spent. Peter is reviewing the budget for possible surplus and anticipates approximately \$50,000 this year. Revenues are still coming in.

F. OTHER BUSINESS:

Item 4: Town Administrator's Report:

- **Rose Meadow/HUD Suit:** A right to know request came in from Mr. Donovan for one particular letter he was looking for. Upon advice from Town Attorney Bill Drescher, the town was told not to release it and there have been no further requests. This is a Zoning and Planning Board issue.
- **Finance Committee:** Four meetings were held that went very well. The Operating Budget proposal was reviewed. The next meeting is December 19 to review the school budget. Updated paperwork will then be distributed to all members. The Selectmen can direct the Town Administrator to make any further updates. The complete draft Warrant should be available at the next Selectmen's meeting along with an approximate tax rate calculation.
- **Department Manager and Selectmen's Presentation:** A presentation of GIS software will be held Wednesday December 4 at 9:30 AM. This is mapping software the town is considering for purchase that will cut down a lot of work and make this type of research easier for the town.
- **Memo from George Hildum-Proposed Rev 600 Rules-Review and Comment:** Assessor George Hildum sent a memo regarding 600 rules from the DRA that Peter reviewed whereby he will present a letter in response, to the Department of Revenue (DRA), prepared by George Hildum and Laura Bernard regarding their concerns.

Item 4: Selectmen's Reports:

- **Report on Planning Board meeting of November 26, 2013:** At the November 26, 2013 Planning Board meeting, Board Chairman Stu Lewin gave the attendees a handout explaining the purpose of the agenda item dealing with road issues that have been in question by various people. This discussion was specific to new 'developments'. The Selectmen have since requested from Peter a copy of the road inspection procedures for review and comment.
- **Planning Board:** Dwight reported all Selectmen attended the recent Planning Board meeting where 46 miscellaneous items were reviewed.

Item 5: ZBA Clerk Resignation-Effect on 2014 Budget: Laura Todd sent her resignation as Clerk of the ZBA after this year and presented some true numbers for next year's budget. Peter reviewed each line of this budget and thought some could remain lower. He will make adjustments. Advertisement for her replacement will be posted in the Town Hall first per town policy. The Selectmen agreed and ZBA Chairman David Craig will be consulted.

Public Forum: None.

Item 6: (If needed) Request for Non-Public session per RSA 91-A:3,II(a) and (c): None.

ADJOURNMENT: Rodney made a motion to adjourn the meeting at 6:29 PM. Dwight seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien